

MANDATORY CHECKLIST FOR DOCUMENTS

A. INCOME:

1. _____ Last 2 (two) years Federal Tax Returns or transcripts from the IRS.
2. _____ 60 days Payroll Stubs and/or all income received for each employed person including non filing spouse. (6 months if over median)
3. _____ Any document that shows someone else in the home contributing to income.

B. HOME: (Including Mobile Homes)

4. _____ Copy of recorded Deeds of Property owned in the last two years.
5. _____ Current mortgage statement.
6. _____ The last Property Tax bill/Property Tax Assessment
7. _____ Copy of recorded Mortgage. (1st page & signature page) (You can obtain this from the Register of Deeds.
8. _____ Last 2 (two) statements from each utility and cell phone.
9. _____ Title for Mobile Homes.

C. VEHICLES: (Cars, boats, quads, motorcycles, motor homes etc.)

10. _____ Titles to all Vehicles.
11. _____ Last statement for each vehicle payment.

D. FINANCIAL:

12. _____ Last 4 (four) months statements for each credit card.
13. _____ 3 (three) months Bank Statements for each Financial Account.
14. _____ Last Statement for Stock/bonds from brokerage firm.
15. _____ Your last statement for any IRA, 401K, 403B, 457 or medical savings plan.

E. Insurance: Declarations page for

16. _____ Auto (All Vehicles)
17. _____ Homeowners/Earthquake
18. _____ Articles
19. _____ Health or Life
20. _____ Mobile Home
21. _____ Motor Home
22. _____ Anything else

F. Dissolution Problems

- 23. _____ **Orders of Support or letter from family law attorney as to potential.**
- 24. _____ **Dissolution Agreements or Stipulations**
- 25. _____ **6 (Six) months evidence of payment of Domestic Support Obligations.**

G. Identification:

- 26. _____ **Driver's License, State ID, or Passport**
- 27. _____ **Social Security Card.**

H. Miscellaneous:

- 28. _____ **Any document evidencing a Secured loan (i.e. car loans, mobile home, furniture)**
- 29. _____ **Any lawsuits and or judgments for the last two years.**
- 30. _____ **Copy of residential lease agreement.**

FYI: YOU MAY PRINT A FREE COPY OF YOUR CREDIT REPORT @ ANNUALCREDITREPORT.COM